

Patient Notice



Please read this notice before providing any personal information to the clinic.

Objective of the formation of the clinic

The clinic is managed and operated by the Clinical Division of the School of Chinese Medicine of the HKBU to provide Chinese medicine services for the purpose of enhancing the quality of Chinese medicine services. It also provides venues for teaching, training and conducting Chinese medicine research for Chinese medicine students/graduates of local and overseas universities.

Collection of personal data for health care related purposes

Our staff may ask you to provide your personal information (including health status) as a reference for your health care related purposes (including but not limited to treatment, research, education and the objectives of the formation of the clinic).

Collection of personal data in the event of a disaster

In addition, if a disaster event/accident/accident affects more than one person, our staff may collect personal information from the patient who is being received medical treatment at the clinic. We may also transfer such personal data to the appropriate agencies such as Hospitality Authority/ HA's subsidiaries/ governmental departments/ transportation agencies/ third party, for the purpose of handling the above matters or those direct related purposes, and to be transferred as allowed by law.

Provide / disclose personal information

When you provide us with personal information, please provide accurate and complete information, otherwise will affect the health care services we provide to you or our ability to handle disaster events.

The University has the right to use the patient information of the clinic for the following purposes

- To provide Chinese medicine services;
- To evaluate and enhance the quality of Chinese medicine services;
- To develop standardization of Chinese medicine industry and promote Chinese medicine;
- To supervise, teach and train practicing Chinese medicine practitioners and/or Chinese medicine students;
- For research purpose;
- For clinical management data analysis, trend and workload analysis, and quality review;
- For other purposes that are allowed by law and in connection with any of the above purposes.

Patient Notice



Please be noted that your personal data being collected under the above circumstances may be handed over to the following parties:

- Persons of the clinic as appropriate;
- Practitioners, health care workers or other relevant persons of the clinic;
- Staff, students, trainees of local or overseas hospitals/ health care institutions/ educational institutions that are observed/learned at the clinic facilities as approved by the clinic;
- Appropriate agencies such as Hospitality Authority/ HA's subsidiaries/ governmental departments/ transportation agencies/ third party for the purpose of handling with disaster events;
- Disclosure of personal data to appropriate government departments/ offices/ management agencies, etc., as required by/ as allowed by law, or to be disclosed for public interest;

In addition to the above, the personal data you provide will be used, disclosed or transferred in the following circumstances:

- For the purpose of your health care or other direct related purpose with disaster events that handled by the Hospitality Authority;
- Where allowed by law;
- Your personal data will be used by the clinic for other purposes only after obtaining your consent;

Retention period of personal data

- Under normal circumstances, the clinic will retain the personal data of each patient (including medical records);
- If the patient has not received medical services provided by any of the Chinese Medicine clinic that directly managed by the University for seven consecutive years, personal data of those patients will be disposed thereafter. (Note: Only registration form for new patient and expired medical record books will be disposed, patient records in the clinic information management system will be retained.) ;

Request to query/amend data

If you wish to access/amend the personal data held by the clinic under the Personal Data (Privacy) Ordinance, please contact our clinic customer service staff during office hours.

Clinical Division

(2/2)